

Mesa Cortina Water & Sanitation District
P.O. Box 1189
Silverthorne, CO 80498

Minutes of November 24, 2003 meeting
Schmidt Room, Silverthorne Town Hall

Vice-President Randy Rehn called the meeting to order at 4:30 P.M.

Board members present; Chuck Gray, Bob Brockmeyer, Jon Whinston, Randy Rehn and Billy Jack

Manager present, Jeff Leigh

Operator present, Matt Willitts of Water Solutions, Inc.

Public present, Tim Reidy and wife.

Minutes of the August 18, 2003 meeting were approved as presented.

A brief discussion was held on the bookkeeping contract with Mike Kurth of Summit Bookkeeping and Payroll. No decisions were made. Manager Jeff Leigh was directed to purchase a large calendar for planning purposes to ensure the district does not miss important deadlines.

Work in putting together District rules and regulations will begin after the first of the year. Manger Jeff Leigh will put together a rough draft based primarily on Buffalo Mountains rules and regulations.

The District has not been successful in a resolution with Terry Duncan of 0532 Lakeview Drive regarding an outstanding invoice of \$3993.82 for water and sewer line repairs at his residence. The Board has instructed Manager Leigh to proceed in the process of terminating water service to his residence if one more effort is unsuccessful.

The next item of discussion centered on Tim Reidy's request for landscaping and electrical work to reduce the visual impact from his lot of the pump controls located in the utility easement on the northwest corner of his property. The board previously decided in July of 2003 to spread topsoil and re-vegetate the disturbed area with a native grass mix. A small cedar cover would be constructed to cover the control panel. To date, the area has been covered with topsoil. Seeding and the building of a cover have not been completed. After a lengthy discussion, Chuck Gray made a motion to allocate up to \$900.00 for the planting of trees of Tim Reidys choosing with the stipulated that no other work by or discussion with the District would take place with regards to this matter. Prior to the disbursement of any District funds, the District will require a written agreement with Tim Reidy to this effect and proof of purchase of trees from a local nursery. The District will assume no responsibility for the survival of the trees, which will be up to Mr. Reidy. The motion was seconded by Jon Whinston and passed unanimously. Manager Leigh was directed to draft a letter with input from our attorney to Mr. Reidy conveying the Boards decision.

Manager Leigh presented a draft of the 2004 District budget. After a few changes, Randy Rehn made a motion to submit the budget for final approval at the December 11th special meeting. Bob Brockmeyer seconded the motion and was approved by unanimous consent.

System operator Matt Willitts gave an update on the system and areas in need of upgrading. The sewage lift station has been malfunctioning but is currently working. Matt suggested some wiring upgrades to be completed by his staff to clean up previous repair efforts and to fix the alarm portion of the control panel. He estimated this would take 3-4 days of staff time at a cost of up to \$1600.00. Randy Rehn made a motion with Chuck Gray seconding to allocate the funds to proceed with the repairs. Matt also said that further servicing of the fire hydrants has been put on hold until spring due to winter weather. The rebuilding of the Shootingstar PRV will also be put off until spring due to time constraints and weather.

Efforts to resolve the communication problems between the main storage tank and the Shootingstar vault controls will continue with help from Bob Brockmeyer.

Manager Leigh was directed again to cut checks for Board compensation and to invoice the District for management fees.

The next scheduled meeting was set for Thursday, December 11, 2003 at 5:30, Silverthorne Town Hall, Schmidt room.

The meeting was adjourned at 7:10 P.M.

Respectfully submitted,

Jeff Leigh