

Mesa Cortina Water & Sanitation District
BOARD OF DIRECTORS MEETING
Wednesday, March 11, 2009
Meeting Room – Silverthorne Town Hall

Attending Board members:

Jon Whinston	Barry Westerland
Billy Jack	Chuck Gray
Randy Rehn	

Others attending:

Bob Polich	District Administrator, Mountain Systems
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Secretary Chuck Gray called the meeting to order at 5:08 PM

Minutes. *The minutes from the February 3, 2009 were approved as written. (Gray/Westerland,3-0).*

Jon Whinston arrived at 5:10 PM.

Operations Report. Jeff Leigh reported there were routine water operations since the last meeting. Jeff and Randy Rehn had completed work on manhole #162 located on Royal Buffalo. One of the lines serving five homes had become disconnected from the manhole allowing inflow and infiltration (I&I). Jeff estimated approximately 95% of the I&I problem at this manhole was corrected with the pipe extension, but the outer seal remained a problem. Jeff provided an updated sewer line map of the District reflecting 85 manholes. Each manhole had been given an identification number. The map reflected 21,155 feet of sewer line in the District. A pinhole leak in the water line from Buffalo Mountain Metro District (BMMD) water line where it entered the vault had been found.

I&I Discussion. Jeff updated the Board that a letter to the Joint Sewer Authority (JSA) was due by April 1, 2009 that outlined the actions completed and to be done by the District to eliminate I&I problems. The report was part of the requirement in the request to have the excess flow capital fines deferred. Randy Rehn arrived at 5:21 PM. Jeff provided a map of the approximately 5,000 feet of sewer line that was videoed and cleaned last year as part of the I&I work. A revised bid of \$1.05 per foot for cleaning and video of the entire system had been received from RNR. The cost has been reduced based on all members of the JSA utilizing the services of RNR. There are additional costs to the District to open the manholes required for the RNR work. The Board discussed the JSA report, engineering of the sewer system, and grants and loans available for correction of the I&I problems. *A motion to retain RNR for approximately 5,000 to 7,500 feet of cleaning and video of sewer line not done last year was approved. (Whinston/Rehn,5-0).* Manholes would be observed above Royal Red Bird to determine if any I&I concerns warranted additional work in the higher areas of the District. Sewer lines videoed in 2008 would not be done in 2009 unless investigation of the clay pipe in the wet lands indicated an additional inspection was warranted. The verification

of the sump pumps inside homes could be made during the video/cleaning process when the manholes were being opened.

Managers Job. Jeff provided a list of manager duties to the Board. A request was made to add coordination of contractors and work in the District to the duties. Also, it was felt the duties should clarify the Operator of the District reported to the Manager.

There was a discussion regarding future major projects in the District to obtain the best value for the work being done. Items reviewed included competitive bidding, project management, engineering review, bonding and warranties. The cost of the water tank lease with the Forest Service was discussed regarding the potential of a land trade in the future to assume ownership of the tank area.

Administrator Contract. Bob Polich of Mountain Systems had provided to the Board the copy of the administration contract and the list of duties. There was a discussion if there were any areas where costs could be reduced, the website work, and the work with the Association. Bob indicated he felt the current contract cost was appropriate and additional services, such as transferring all District documents to electronic versions, was being done within the base cost.

Operators. Jeff has placed an advertisement in the Summit Daily News for a District Operator. Jeff had met with AAA Operations, Inc. that provided contract operations to many small entities in Colorado. Jeff gave a brief summary on meetings and calls with other interested individuals. The review of options for operation of the District would be considered at the next meeting.

Audit. The District is allowed to submit to the State of Colorado an annual financial review from a qualified accountant as its operations are below \$500,000. The Colorado Exemption from Audit was prepared by Donna Braun from the Town of Silverthorne and accepted by the Board of Directors.

Water Tank. The water tank was scheduled to be drained and inspected this spring. There was a discussion regarding options for the tank inspection pending the determination of the operator for the District.

Next Meeting. The next meeting was scheduled for Tuesday April 7, 2009 at 5 PM.

The meeting was adjourned at 7:15 PM